



# Assurance Lien Service

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UTAH STATE  
CONSTRUCTION REGISTRY

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File a Preliminary Notice

Enter Information

**\*\*\*This form follows the same format as the SCR.**

FILL OUT AS MUCH INFORMATION AS YOU CAN. IF YOU CAN'T COMPETE IT, OR NEED HELP FINDING MISSING INFORMATION, SAVE A DRAFT AND EMAIL OR FAX THIS FORM TO OUR OFFICE. Kelly@lienservice.com or (801) 383-4519

I am the:

Project Description:

REQUIRED

### OWNER INFORMATION

Name:

REQUIRED

### ORIGINAL CONTRACTOR INFORMATION

Name:

REQUIRED

### PROJECT PROPERTY

County:

REQUIRED

REQUIRED

Tax Parcel ID:

Property address is required if it exists. If it doesn't exist, the property description is required.

Street Address:

A LEGAL DESCRIPTION OR STREET ADDRESS IS REQUIRED

Legal Description / Meets &  
Bounds:

City:

REQUIRED

Zip: REQUIRED

This is a Government Project or a project that Commenced before August 1, 2011.

(This filing must be linked to a Notice of Commencement and does not require parcel numbers.)

**CONTRACTED BY**

Name: REQUIRED

Street Address: REQUIRED

Street 2:

City: REQUIRED

State: Select State: REQUIRED

Zip: REQUIRED

**PERSON FURNISHING LABOR, SERVICE, EQUIPMENT OR MATERIAL**

Name: REQUIRED

Street Address: REQUIRED

Street 2:

City: REQUIRED

State: Utah REQUIRED

Zip: REQUIRED

Email: REQUIRED

Phone: REQUIRED

Comments:

Emails will be sent to these optional email addresses whenever anyone files against this property.

Filer Email 1:

**EMAIL OR FAX:  
KELLY @LIENSERVICE.COM  
((801)383-4519**

Your name:  
Email (required)

Contact  
Number

Date Submitted

Last day to file  
(20th day of first  
work)

P. O. Box 160083 Clearfield, Utah 84016 Phone (801) 520-450  
Send to Email & Fax: [Kelly@lienservice.com](mailto:Kelly@lienservice.com) Fax (801) 383-4519 CELL (801) 520-4500